

A Regular Meeting of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 12<sup>th</sup> day of June 2023.

Present: Kenneth Martin, Supervisor  
Jacquelyn McLean, Councilman  
Jane Sion, Councilman  
Mary Stelley, Councilman  
James Hotnich, Councilman  
Becky Jo Summers, Town Clerk  
Chris Gerling, Highway Superintendent

Also Present: Candee Termer, David & Diane Gamel, Diane & C. Caruana, Connie Fuhrmann, Kames & Tracy Horth and Nicole Barker

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

**RESOLUTION #121: AGENDA APPROVAL**

Motion made by Supervisor Martin and seconded by Councilman Hotnich that the agenda be accepted as presented.

ADOPTED Aye 5 McLean, Sion, Stelley, Hotnich, Martin  
Nay 0

**RESOLUTION #122: MINUTES APPROVAL**

Motion made by Councilman McLean, seconded by Councilman Sion to approve the minutes of the May 8<sup>th</sup> meeting.

ADOPTED Aye 5 McLean, Sion, Stelley, Hotnich, Martin  
Nay 0

Presentation: 2022 Town Financial Audit – Our accounting firm Drescher & Malecki LLP, 2721 Transit Road, Suite 111, Elma, NY completed the audit for year ending December 31, 2022. The audit report was briefly reviewed going over the products of the audit, auditor communications, financial statement update and their observations.

Public Access

1. We have not heard anything regarding solar or the windmills.
2. A few members of the New York Citizens Audit group addressed the board. This group is organized for the purpose of performing an open-source audit of the New York State Board of Elections. They have been looking into the election process and stated they found millions of discrepancies. The group is not partisan and all are volunteers. No concerns were addressed on the Federal level and the group is asking for a resolution to audit the previous election
3. Diane Caruana would like to see a moratorium placed on wind turbines and solar as she feels an un-biased impact study needs to be done.

Reports of Department Heads and committees

Assessor – the State final equalization rate is down to 36%. A reval of the town would cost between \$50 – \$100,000.00 so it is not a good time to do it now.

Building and grounds last meeting report was gone through by Supervisor Martin.

Code enforcement submitted the report covering March through May.

Dog Control monthly report for May was submitted and tickets will be written for unlicensed dogs.

Highway department paving project will be starting soon, the new building is ready to be paved and new mower has arrived.

Parks workers have been mowing, cleaning, painting and put new flower boxes in Collins Center.

Superintendent Gerling attending the annual highway school.

Liberty Fest committee met June 19<sup>th</sup> and are ready for July 8<sup>th</sup>.

Recreation starts Monday July 10<sup>th</sup>.

The seniors' program is in summer session.

Town Clerk reported sales in April of \$ 4,336.25 with the Town's portion \$ 4,095.76.

Water department report was handed out.

Board Reports

Councilman McLean spoke with Dana Jolls regarding extra electric at the park for Liberty Fest, put up signs for the Fest, is working on the property maintenance program, spoke with code enforcement regarding mowing, attended the Building & Grounds meeting, met with the Judge, reviewed the vouchers and updated Facebook and the website.

Councilman Sion attended the last seniors' luncheon, the Collins Correctional meeting and walk-thru of the facilities and reviewed the vouchers.

Councilman Hotnich attended the Building and Grounds meeting and reviewed the vouchers.

Supervisor Martin reported that the town's 2023 CHIPS funding will increase from \$86,014.18 to \$97,799.45, State Touring funds will increase from \$70,000.00 to \$98,000.00 and funding for PAVE NY EWR and POP will remain the same as 2022, attended the Collins Correctional meeting and reviewed the vouchers.

New Business

1. Resolution needed to approve Town of Collins and Village of Gowanda 2024-2028 water maintenance agreement

**RESOLUTION # 123: APPROVE TOWN OF COLLINS – VILLAGE OF GOWANDA 2024 – 2028 WATER MAINTENANCE INTERMUNICIPAL AGREEMENT**

Motion made by Councilman McLean and seconded by Councilman Hotnich that the Collins Town Board hereby approves the Water Maintenance Intermunicipal Agreement with the Village of Gowanda for the years 2024 – 2028 and that the Town Supervisor be authorized to sign the agreement.

ADOPTED      Aye    5    McLean, Sion, Stelley, Hotnich, Martin  
                    Nay    0

2. Resolution needed to approve Collins Fire Company to store fire trucks at the Collins Highway building during their parking lot renovations

**RESOLUTION # 124: APPROVE COLLINS FIRE COMPANY REQUEST TO STORE FIRE TRUCKS AT TOWN OF COLLINS HIGHWAY BUILDING DURING PARKING LOT RENOVATIONS**

Motion made by Councilman Hotnich and seconded by Councilman Sion that the Collins Town Board hereby approves to allow the Collins Fire Company to house their three (3) fire trucks in the new Town Highway storage building for an estimated period of 28 days while the concrete cures during their parking lot renovation project.

ADOPTED      Aye    5    McLean, Sion, Stelley, Hotnich, Martin  
                    Nay    0

3. Resolution needed to approve change order No 1 for Highway Cold Storage Building Project Electrical contract

**RESOLUTION: # 125: APPROVE CHANGE ORDER NO. 1 FOR HIGHWAY COLD STORAGE BUILDING PROJECT ELECTRICAL CONTRACT**

Motion made by Supervisor Martin, seconded by Councilman Hotnich that the following is:

ADOPTED      Aye    5    McLean, Sion, Stelley, Hotnich, Martin  
                    Nay    0

WHEREAS, BECC Electric, the contractor for the Town's Highway Cold Storage Building Project Electrical Contract, has requested a Change Order to reflect the request of the Town Highway Department to add a 240 Volt welding outlet at the center of the backwall of the new building and to also extend the Substantial Completion Date from September 26, 2022 to June 30, 2023 and extend the Ready for Final Payment Date from October 26, 2022 to July 14, 2023.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby approves Change Order No. 1 for the Highway Cold Storage Building Project Electrical Contract, to increase the contract with BECC Electric by \$3,760.00 from \$55,000.00 to \$58,760.00 and to authorize the Town Supervisor to sign Change Order No. 1.

4. Resolution needed to approve the 2023 property maintenance services rate schedule and contractor application\_\_

**RESOLUTION # 126: APPROVE 2023 PROPERTY MAINTENANCE SERVICES RATES SCHEDULE AND CONTRACTOR APPLICATION**

Motion made by Councilman Hotnich and seconded by Councilman Sion that the Collins Town Board hereby approves the 2023 Property Maintenance Services Rates Schedule and Contractor Application.

ADOPTED        Aye    5     McLean, Sion, Stelley, Hotnich, Martin  
                       Nay    0

5. Resolution needed to approve contractor for 2023 property maintenance program

**RESOLUTION # 127: APPROVE CONTRACTOR FOR THE TOWN OF COLLINS 2023 PROPERTY MAINTENANCE PROGRAM**

Motion made by Councilman McLean, seconded by Councilman Sion that the following is

ADOPTED        Aye    5     McLean, Sion, Stelley, Hotnich, Martin  
                       Nay    0

WHEREAS, the Town of Collins advertised for a contractor to fill the position for the Property Maintenance 2023 program, and

WHEREAS, one application was received and necessary qualifications met.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hire DWS Landscaping & Snowplowing effective June 13, 2023 to be contacted as needed for property clean up and paid at the established 2023 Property Maintenance rates.

ADOPTED        Aye    5     McLean, Sion, Stelley, Hotnich, Martin  
                       Nay    0

6. Discussion - On Local Law – Volunteer Fire Fighter and Volunteer Ambulance Workers Real Property Tax Exemption would only be on the house and not the complete property.

7. Discussion of purchase of standby generator for Water District #3 – Received a \$ 25,000.00 grant from John Mills' office for a back-up generator. Water district # 1 is backed up by the Prison. Water district # 3 does not have a back-up. We would get a better price on state bid.

8. Resolution needed to approve modification of the 2023 town budget to create a capital project fund for the Transfer Station Improvements Project

**RESOLUTION # 128: APPROVAL OF BUDGET MODIFICATIONS AND TRANSFERS FOR THE TRANSFER STATION IMPROVEMENTS PROJECT**

Motion made by Supervisor Martin, seconded by Councilman McLean that the following is:

ADOPTED        Aye    5     McLean, Sion, Stelley, Hotnich, Martin  
                       Nay    0

**Transfer Station Improvements Project**Appropriations:

H24 1420.20	Legal	0.00
H24 1440.20	Engineering	\$ 23,000.00
H24 1440.29	Engineering – ARPA	0.00
H24 1620.20	Construction	236,271.56
H24 1620.89	Construction - ARPA	43,881.00
	<b>Total Appropriations</b>	<b>303,152.56</b>

**Revenues (from SR Fund)**

Improvements	\$ 30,000.00
Equipment	15,000.00
Capital Reserve	44,400.00
Fund Balance	100,000.00
ARPA Funds	43,881.00

Revenues (from A Fund)			To be borrowed from A Fund in
Unassigned Fund Balance	<u>69,871.56</u>		2023 and paid back to A Fund
H-24 5031 Interfund Revenues	303,152.56		In 2024 with property tax
			revenues

Approval / Adoption of AbstractResolution # 129: **ABSTRACT APPROVAL**

Motion by Councilman Sion seconded by Councilman Hotnich that the bills be paid on abstract # 6 for 2023 dated June 12, 2023 for listed vouchers # 258 - 340 for \$ 161,476.96:

General – Townwide	26,276.08	Special Refuse Fund	2,344.50
General – Part Town	19,741.70	Water District # 1	10,703.29
Highway	44,930.46	Water District # 3	2,222.33
Highway Cold Storage	3,803.05	Water District #4	<u>39.44</u>
Transfer Station Improv	50,631.60	Total	\$ 161,476.96
Special Lighting	784.51		

ADOPTED Aye 5 McLean, Sion, Stelley, Hotnich, Martin  
Nay 0

With no further business, on a motion of Councilman Sion seconded by Councilman Hotnich the meeting was adjourned at 8:39 PM.

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Becky Jo Summers, Town Clerk